

## 2018 YADKIN FARMERS MARKET, INC. APPLICATION

Name:	Telephone: Cell Phone:	
Address:	County:	
Email:	Website:	
Farm Name:	Farm Address: (If different from above)	
If applicable, give the name(s) of seller(s) who will be selling your products on your behalf. <input type="checkbox"/> Applying as Absentee Vendor		
Indicate the days you plan to sell at the market (circle all that apply):    Tuesday    Saturday		
Indicate the months you plan to sell at the market (circle all that apply): May    June    July    August    September    October    Beginning Date:		
I acknowledge that I have been provided a copy of the policies governing the operation of the market and that I will abide by these policies. I further agree to allow representatives of the market to visit the premises where the products I intend to sell are produced. I agree that I am solely responsible for my produce or merchandise sold by me or any agent acting on my behalf at the farmer's market. If I do not follow these rules, I will be asked to leave the market.		
_____ Signature	_____ Date	
<b>For Office Use Only</b>		
Application Received by:	Date:	Please make a check payable to Yadkin Farmers Market, Inc. for the annual registration fee (a \$75 one-time fee for full time, a \$30 one fee for absentee, or a \$5 daily fee for part time vendors) due upon annual market application approval.  <b>Mail to:</b> NC Cooperative Extension Attn: Farmers Market 2051 Agricultural Way, Suite 201 Yadkinville, NC 27055
Annual Fee Received \$75 <input type="checkbox"/>	Date:	
Absentee Vendor Fee Received \$30 <input type="checkbox"/>	Date:	
Site Visit Made by:	Date:	
Application Approved by:	Start Sell Date:	
Application Denied by:	Reason:	

## KEEP FOR YOUR RECORDS

### **RULES OF THE 2018 YADKIN FARMERS MARKET, INC.**

1. Sellers must reside and produce items they sell within Yadkin, or an adjacent county. Sellers must be the original producers of all items being sold. No buying or reselling of produce or other products is allowed. Sellers may be the family members or others directly involved in the production of the crop. Market members can designate other market members to sell on their behalf, in which case, the products must display contact information for the original producers, and original producers must have application and grower certification on file with market management.
2. Before they can begin selling at the market, sellers must submit a market application, growers certification, and copies of appropriate licenses or certifications each year for approval. A site visit will be scheduled to complete the growers certification. Applications are available to any interested farmer or producer at the Yadkin Cooperative Extension Center located at 2051 Agricultural Way in Yadkinville or online at <http://yadkin.ces.ncsu.edu> under the Local Foods tab.
3. Upon application approval and before selling at the market, full time vendors must pay a \$75 annual fee, and part time vendors must pay a \$5 daily fee. Absentee vendors must pay a \$30 annual fee.
4. A Junior Member under the age of 18 selling at the market must also have a responsible adult sign the application on the Junior Member's behalf. If under the age of 16, a responsible adult must also accompany the Junior Member to the market. Junior Market Members that are under the age of 18 as of January 1, 2017 can pay a reduced fee of \$30 for the season or a \$2 daily fee.
5. The market will operate from 3:00 pm until 6:00 pm on Tuesdays and 9:00 am until 1:00 pm on Saturdays at the shelter on Tennessee Street. Vendors should arrive at least 30 minutes prior to opening. The market will open beginning Tuesday, May 2 and continue weekly through Saturday, October 14.
6. Products which can be sold include:
  - a. Any vegetable grown by the seller from seeds, sets, or seedlings.
  - b. Any fruits, nuts, or berries grown by the seller from trees, bushes, or vines on the seller's farm.
  - c. Any plant grown by the seller from seed, seedling, transplant, or cutting.
  - d. Honey produced by the seller's bees.
  - e. Cut or dried flowers and herbs grown by the seller.
  - f. Bulbs propagated by the seller.
  - g. Homemade crafts may be sold as long as a portion of sales comes from farm products.
  - h. \*Preserves, pickles, relishes, jams, jellies, and molasses made by the seller. No low acid canned foods such as green beans, corn, peas, carrots, or canned tomato products, etc. may be sold by order of the Health Department.
  - i. \*Homemade baked goods baked by the seller.
  - j. Eggs produced by the seller's poultry.
  - k. \*Meat (frozen) from animals raised on the seller's premises.
  - l. \*Dairy products from animals raised by and made by the seller.

\*All products produced under certification such as organic, licensed meat, poultry and dairy, or products requiring inspection, such as baked goods or preserves, must display certification or license and have a copy on file with market management.

7. All food must meet state and local health regulations.
8. All processed foods pre-wrapped prior to sale must be labeled with at least the following information: common or usual name of the product, net contents (net weight), list of ingredients, name and address including zip code of person responsible for the product.
9. Foods requiring refrigeration shall be stored at a temperature of 45<sup>0</sup> F or below. Frozen foods shall be maintained frozen.
10. Farmers who sell fewer than 30 dozen eggs per week (total, through all markets) are not required to wash and grade the eggs. You must include name and address on the carton and the words "ungraded eggs".
11. Prices must be posted for all items sold. All vendors must display contact information.
12. Any farmer who receives, stores, transports, and/or sells (wholesale or retail) meat and/or poultry products must register as a meat handler with the NCDA&CS.
13. No fresh or preserved meat or fish may be sold.
14. No animals may be sold or given away at the market.
15. Each seller is responsible for cleaning up the area around his/her vehicle and selling space.
16. Sellers should not move their vehicles in or out of the market during times when such movement would pose a danger to people in the shopping area.
17. The market is run by the Board of Directors who are active producing members of the market. The market will be managed by the board, or someone appointed by the board. The Board of Directors have the right to interpret the rules.
18. Selling spaces to be determined by Market Management.
19. Items are to be sold by weight, measure, or count. If scales are used, they are subject to be checked by the State of North Carolina.
20. No pets or animals, except service animals, are allowed in the market area.
21. In the interest of food safety, all produce vendors must use new bags for customer purchases.

## STATE OF NORTH CAROLINA REQUIREMENTS FOR PROCESSED FOODS AND SALES & USE TAX

*It is the responsibility of each vendor to comply with applicable regulations of the State of North Carolina, most notably the NC Department of Agriculture and the NC Department of Revenue.*

### NORTH CAROLINA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES (NCDA&CS)

- To sell meats, seafood, dairy, processed foods, canned foods, baked goods and value added products in NC requires certification/licensing from NCDA&CS.
- A copy of the certification/license must be submitted with the Yadkin Farmers Market, Inc. (YFM) application.
- Only low risk packaged foods can be produced in a state inspected home-based kitchen. This includes baked goods, jams, jellies, candies, dried mixes, spices, pickles, acidified foods and some sauces and liquids.
- Find more information of value added products see <http://www.ncagr.gov/fooddrug/food/homebiz.htm>
- For farm raised meat sales regulations see <http://www.ncagr.gov/MeatPoultry/qanda.htm>

### NORTH CAROLINA DEPARTMENT OF REVENUE (NCDOR)

- <https://www.ncdor.gov/taxes/sales-and-use-tax>
- Each vendor is responsible for collecting and remitting applicable state and local sales tax associated with the sale of their products.
- Vendor must submit DOR Certificate with YFM application and display for patrons
- Selling value added products: DOR registry (Certificate of Registration, Form NC-BR) or a copy of the Sales and Use tax coupon
- Selling farm products produced by seller: Ag exemption number or YFM Grower Certification

#### Raw farm product in original state not subject to sales tax

- Whole, raw fruits and vegetables
- Honey
- Nursery plants
- Cut flowers

#### Value added products subject to sales tax

- Fruits and vegetable with any added ingredient
- Molasses
- Arranged cut flowers
- Cuts of meat, cooked meats
- Processed/prepared foods

# Yadkin Farmers Market, INC.

## 2018 GROWER CERTIFICATION

This is to certify that:

NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Appeared before me this \_\_\_\_\_ day of (month) \_\_\_\_\_, (year) \_\_\_\_\_, and affirms that he/she is a farmer in \_\_\_\_\_ County and produces the crops and acreage indicated below.

AFFIRMED: \_\_\_\_\_  
Farmers Signature

CERTIFIED: \_\_\_\_\_  
County Extension Agent/Yadkin Farmers Market Manger      Office Phone      County

<u>VEGETABLE CROPS</u>	<u>ACREAGE (EST.)</u>	<u>FRUIT CROPS</u>	<u>ACREAGE (EST.)</u>
Asparagus	_____	Apples	_____
Lima Beans	_____	Blueberries	_____
Snap Beans	_____	Grapes	_____
Beets	_____	Peaches	_____
Broccoli	_____	Pears	_____
Cabbage	_____	Pecans	_____
Cantaloupe	_____	Strawberries	_____
Collards	_____	Other: _____	
Corn	_____	_____	
Cucumbers	_____	_____	
Eggplant	_____		
Garden Peas	_____		
Okra	_____		
Onions	_____		
Peas	_____		
Pepper	_____		
Potatoes	_____		
Squash	_____		
Sweet Potatoes	_____		
Tomatoes	_____		
Greenhouse (number of plants)	_____		
Turnips	_____		
Watermelons	_____		
Other: _____			
_____			

PLEASE NOTIFY THE MARKET IF THERE IS A CHANGE IN PRODUCTS OR ACREAGE.